

Job Title: CNC Operator I / Machinist

Location: 2068 Piper Lane / 290 Sovereign Road

Reports to: Production Manager

Compensation: \$21.00-\$24.00 per hour, based on experience and qualifications.

Posting Date: March 24, 2026

Position Overview:

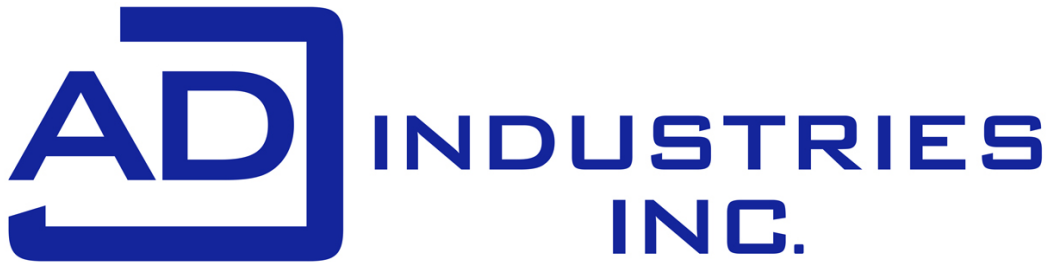
The CNC Operator I reports to the Production Manager and is responsible for the operation of one or more CNC machines. The CNC Operator I may also work on a variety of products and perform machine adjustments if necessary.

Responsibilities and Accountabilities:

- May operate one or more of the following machine(s) concurrently in assigned area under limited supervision: CNC Lathe, CNC Mill, Bandsaw, Sandblaster, Manual Mill, Manual Drill Press, hand grinders, and other power tools.
- May perform basic machine adjustments, if necessary (ex. tool offsets).
- May read and interpret technical drawings to verify machined parts.
- May visually or mechanically inspect parts for defects (cracks, chips, dimension, surface finish, etc.) as part of in-process inspection; records result and notifies lead/supervisor of deviation as appropriate.
- May use one or more of the following for measuring and inspection: tape measure, various types of micrometers and calipers, profilometer, height gauge, indicators, edge finders, thread gauges, pin gauges, and bore gauges with master ring.
- Understands and meets or exceeds production and quality standards; seeks to minimize reject rate.
- Follows approved work instructions and drawings provided.
- Required to perform some simple machine preventative maintenance functions, i.e. checking coolants, checking lubricants, and changing filters, etc.
- Keeps machines and work area clean; notifies supervisor or maintenance when machine abnormalities occur.
- Possess the ability to use the computer system as necessary for basic departmental transactions.
- Safely move components with lifting devices such as overhead cranes, jib cranes, and fork-lifts.

Administration

- Maintains an acceptable level of performance by following established policies and procedures, and participating in continuous improvement efforts by supporting and implementing new ideas.
- Sets a positive example by maintaining a respective attitude, cooperating with co-workers, management, and internal and external customers.
- Be a productive team member and help to meet established departmental and Company goals.
- Wears appropriate personal protective equipment at all times when required



- Report any personal workplace injuries to direct supervisor immediately.
- Report safety issues to direct supervisor or Human Resources Department as soon as possible.
- Responsible for knowing where non-hazardous waste collection containers are located and for putting non-hazardous/hazardous wastes in appropriate containers.
- Report to work for your regularly scheduled shifts on time and ready to work.
- Follow all company policies and health and safety procedures.
- Effectively gives and receives feedback and willingly asks questions and seeks direction when needed.
- May work any and all shifts/days as required and may be asked to work between ADJ facilities.
- Willingly accepts responsibility of sharing skills and knowledge with other employees.
- Perform all other duties as may be assigned from time to time.

Qualifications:

- Must meet the requirements of the Canadian Controlled Goods Security Assessment Application as per Section 15 of the Controlled Goods Regulations, SOR/2001-32.
- Educational background in manufacturing or equivalent experience working on CNC machines
- 0-2 years of experience working with CNC machines
- Basic machining experience, material knowledge and math skills.
- Must have knowledge of G and M codes to understand the functions.
- General knowledge of Geometric Dimensioning and Tolerancing (GD&T) an asset.
- General knowledge of blue print reading.
- Experience using lifting devices (cranes and fork-lifts).
- Must meet all training requirements as defined by department.

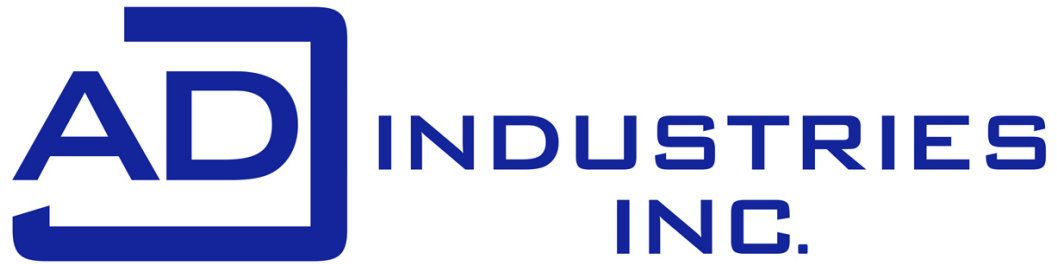
This position is an existing vacancy

Successful applicants must meet all requirements under the Canada Controlled Goods Regulations (CGR) and must be approved as mandated by Public Works & Government Services Canada and applicable contractual obligations.

Use of Artificial Intelligence:

This recruitment process does not utilize artificial intelligence or automated decision-making systems to screen, assess or select candidates.

Accommodations are available at all stages of the recruitment process. Applicants requiring accommodation should advise us in advance. While we appreciate all applications, only candidates selected for an interview will be contacted.



To apply, please email your resume and cover letter to hr@adjindustries.com

For more information, please visit our website at www.adjindustries.com